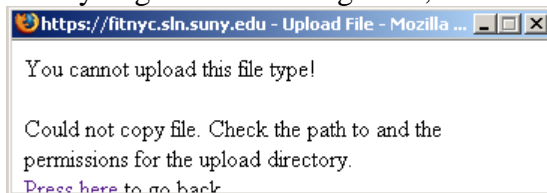


Prepared by Bernard Kahn, Feb 19, 2008

Importing Unrecognized File Types into Angel courses:

Abstract:

Angel does not allow the direct uploading of all file types. Allowed are standard web image types and Microsoft document types, as well as .ZIP archive files. If, in uploading a file you get the following error, use the instructions that follow to upload the file.

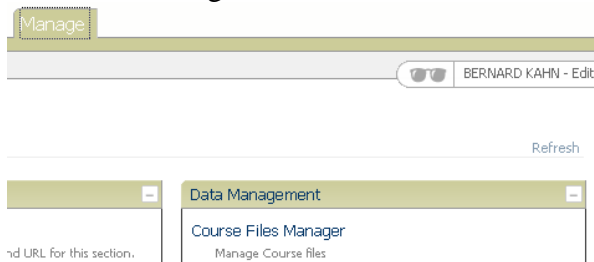


Files for other programs such as AutoCad and other special application programs can be supplied to students through an Angel course by using the following instructions:

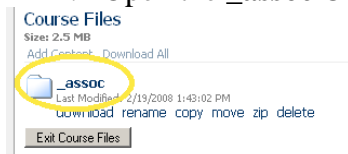
This is a two step process, the first uploading the file to the Course File Manager, the second, creating a page that will access that file to download it for the students.

How to UPLOAD unrecognized file types:

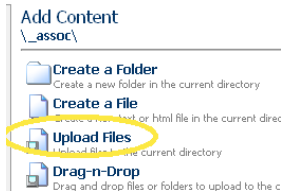
1. Go to Manage, then Select Course Files Manager



2. Open the _assoc Course file area. (click the name)



3. Select **Add Content**, then select **Upload Files**



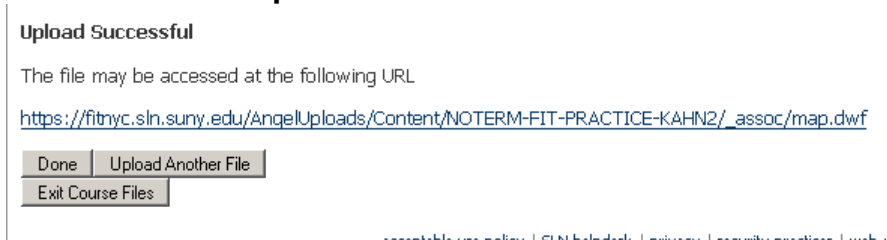
4. Use the **Browse** button to locate the file on your local drive

5. Select **Upload File**

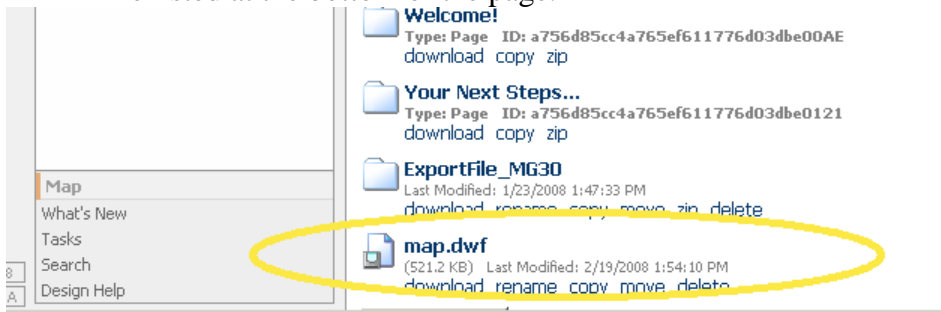


You will see this:

6. When the file is finished uploading you will see the path of the file listed below the notice **“Upload Successful”**



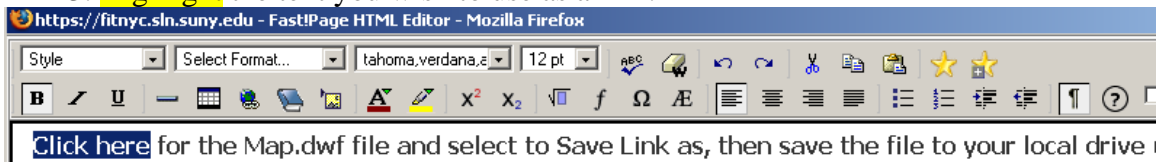
7. Select **Done** and you will be returned to the **_assoc** file area. You will see your file listed at the bottom of the page.



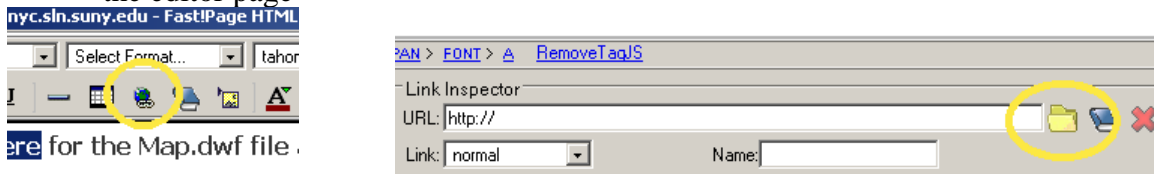
Although the file appears with the proper file name here, in Angel it is saved in an encrypted file location. The following instructions will identify how to imbed this document as a link on an Angel page. This will allow the students to download the file to their local drive.

8. Select **Exit Course Files** at the bottom of the page.
9. Go to Learning Modules, (and open the folder where you want this file to be located).
10. Select **Add Content, Page** and give the page a name that identifies the file.
11. Choose **HTML Editor** below the Page Text area in the content tab.
12. Include a text to use as the link with a statement similar to the following, *“Click here to download the XXX file by selecting to Save (Link) As, then save the file to your local disk drive. (This may require Right-Click on a PC)*

13. **Highlight** the text you wish to use as a link.

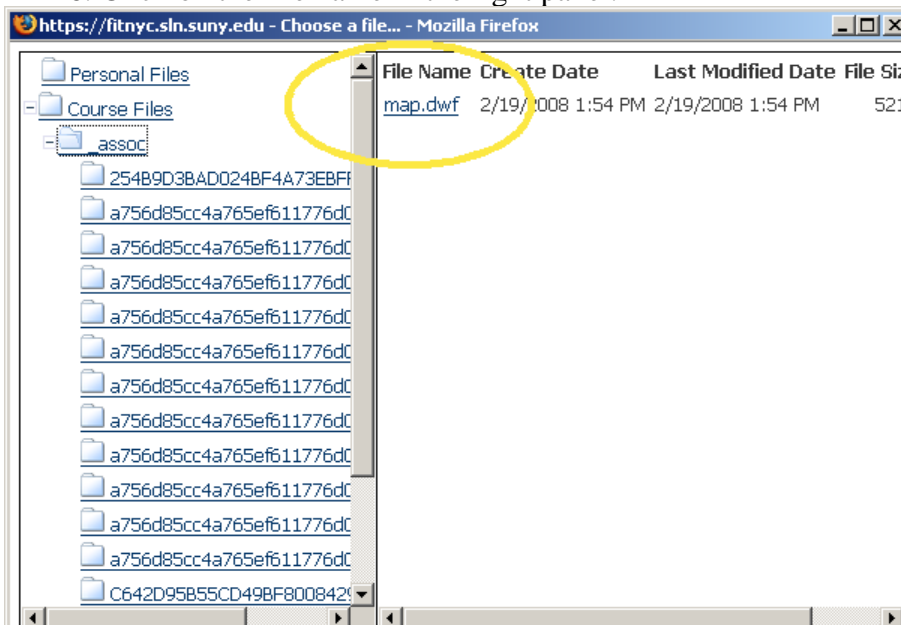


14. Select the “Globe link” icon, then Select the Yellow folder icon at the bottom of the editor page



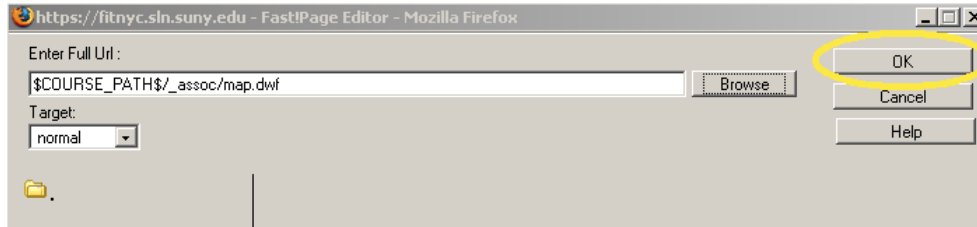
15. Select to **Browse** to locate the file in the **Course File** area. *Browsing in this area requires clicking on the “+” sign to open folders.* Open the **Course Files** folder, then open the **_assoc** folder. Click on the name of the **_assoc** folder. The file you just uploaded may be located there.

16. Click on the file name in the right panel.



Note: If you do not see the file in the **_assoc** folder, it may be in one of the encrypted folders. You might have to hunt through each by clicking on the folder and trying to find your file inside that folder. (contents of a selected folder are shown in the right panel)

17. The file will be inserted in the “Enter Full Url:” area. Select **OK** to activate this link to the file.



18. Select **Accept Changes**, then **Save** the new page.

19. Test your link to the file.