

Prepared by Bernard Kahn, Feb 21, 2008

PREVENTING PROBLEMS WITH QUIZZES – REVISING QUESTIONS FOR OPEN QUIZZES.

Abstract:

In order to facilitate the ability for you to revise quizzes, it is necessary for you to prevent students from starting a quiz, and then going back in to finish it at a later time.

The default setting is to ALLOW students to start a quiz, and then save it, and go back later to finish it. This must be changed **on each quiz** to disallow this ability.

How to Prevent Users from Saving a Quiz and Finishing it Later:

1. In Learning Modules, go to your quiz, and select Settings.
2. Select Advanced, and then click the Submission tab.
3. Under Submission Settings, Select “Do not allow users to save and finish later” (Insert a check mark in the box)

Settings: Normal Advanced

Content Access Delivery **Submission** Review Actions Assignment

Submission Settings

Max Attempts: 1

Validation: Warn about incomplete items

Auto-save: Disabled

Do not allow users to save and finish later

Make submissions anonymous

4. Select Save.

This will prevent students from starting a quiz and completing it at a later time. If your quiz was already open, (and you are having trouble revising the quiz), you can see if students have started and saved a quiz by selecting Utilities, then choosing “Pending Items”.

Utilities Menu

View, Grade or Delete Submissions
Review and grade submissions to this quiz

Grade by Question
Grade ungraded responses by question

Export Submission and Grade Data
Export submission data to a text file

Pending Items
View and delete pending items.

If a student’s name is listed, then this will prevent your modifications to the quiz. Deleting the student’s attempt (partially saved quiz), will clear your ability to adjust the quiz. You might want to email the student to inform them that you deleted their attempt and they will have to start the quiz over.